



Psychotherapy & Counselling
Federation of Australia

PACFA Counselling Representative Position Description

Requirements of the Counselling Representative on the PACFA Board

The Counselling Representative on the PACFA Board is elected by the PACFA Member Congress. In addition, the PACFA Board aims to contribute to the succession planning for this role to encourage representatives of the counselling profession to consider nominating for the PACFA Board.

Clause 24.2.4 of the PACFA Constitution states that nominees for the position Counselling Representative, nominees must be qualified counsellors with full membership of PACFA or the equivalent membership of a Member Association for counsellors, eligible for PACFA clinical registration and of good standing within the counselling profession.

Ideally, the Counselling Representative will also have the following expertise, experience and skills:

- Familiarity with or relevant skills in governance and organisational management; and/or
- Experience leading and advancing the counselling profession e.g. as a President or member of the Executive in a PACFA MA.

Role of Counselling Representative

The Counselling Representative's role is to represent the interests of counsellors within PACFA and to advocate for counsellors in PACFA Board discussions and decisions.

The Counselling Representative supports the College of Counselling and other PACFA Colleges that are relevant to counsellors to ensure that the interests of counsellors are represented within PACFA and their interests are advanced through PACFA's activities.

The Counselling Representative is a member of the PACFA Board with the following duties:

1. Carry out the responsibilities of Board membership;
2. Consult with the President on all urgent matters that may arise between Board meetings that are of particular relevance to the interests of counsellors.
3. Report to the PACFA Board in writing prior to every Board Meeting as per the PACFA Communication Strategy;
4. Participate in meetings of the PACFA Council as a Board member;
5. Contribute actively to PACFA policy development and the work of PACFA committees and sub-committees.