

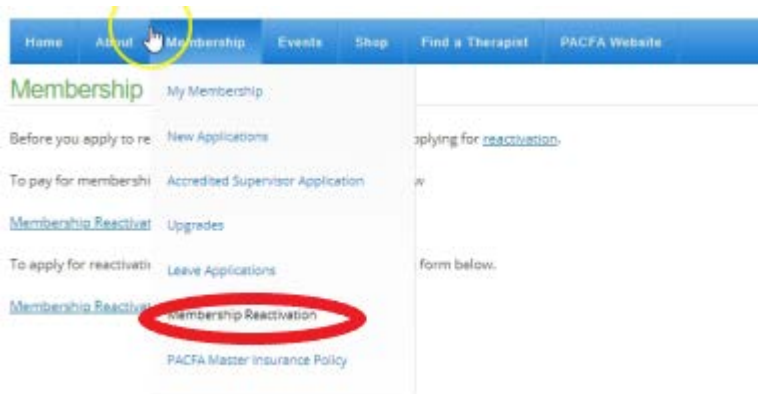
6. REACTIVATING YOUR MEMBERSHIP

The reactivation process is relevant for **lapsed or suspended provisional or clinical members**.

Student and Affiliate members do not need to follow this reactivation process.

Please Note: If your membership has been lapsed for more than 5 years, please contact the office by phone on 03 9486 3077 or email register@pacfa.org.au to discuss your options for reactivation.

After you have logged in to portal.pacfa.org.au, hover over the **membership** tab and click Membership Reactivation from the drop-down menu.



There are 2 steps to Reactivating your membership.

Membership Reactivation Form

Before you apply to reactivate please read the information on applying for [reactivation](#).

To pay for membership reactivation please click on the link below

[Membership Reactivation Fee](#)

To apply for reactivation please complete the on-line application form below.

[Membership Reactivation Form](#)

1. **Pay the Membership Reactivation Fee** – click on the link as underlined above and pay through the portal using credit card
2. **Fill and return the Membership Reactivation Form** by email to register@pacfa.org.au
 - If you have your own insurance cover, be sure to include a copy of the policy/Certificate of Currency when returning your reactivation form.

Once you have submitted your Reactivation form and payment, the membership team will process your reactivation and send you a link to make your membership payment, and insurance payment if you choose to take up the [PACFA Master Insurance Policy](#).

You will then be able to download your Membership certificate at any time through the portal. For help with this, check out our Instruction Manual 4. Downloading your Membership Certificate.